

Annual FSRA Athlete Pre-registration (Eligibility Validation) Process

Step 1: set up google drive account shared with FSRA.Regatta@gmail.com

Don't email files and don't use Dropbox. Keep the folder structure simple: example create a folder for coaches photos, one for athlete docs, and one for lightweight docs. If you want a folder per athlete that is ok as long as they are named by last name first. Do **NOT** create folders based on varsity, novice, boys team, girls team, etc. as that makes finding documents more difficult.

Step 2: all athletes sign the FSRA waiver as soon as possible

FSRA waiver link: <https://waivers.regattacentral.com/fsra2024>.

Given most participate in FSRA insured regattas soon after joining your team, there should be no delay with signing waivers for both new and returning athletes. FSRA waivers should be done at the same time as Team paperwork.

Deadline: Any returning athlete as listed on the 2022-2023 cleared list (<http://www.floridarowing.org/entry/2022-2023-FSRA-Cleared-Athlete.pdf>) must have waiver signed by January 1, 2024. **Any returning athlete waiver signed after January 31, 2024, will be assessed \$30 per athlete.**

Step 3: new photos for all athletes for spring 2024

Every other year FSRA requests new photos from all athletes to make sure images are current. Please follow the driver's license/passport photo format: no hats, no caps, no visors, no sunglasses; taken individually with a plain / neutral background. Preferred file format: jpg; **no** PDF or Word files. When naming the file, start with the athletes last name followed by first name; no commas or quotation marks in file name.

Step 4: athlete documentation for new team athletes and returning homeschool athletes

NOTE: step 4 does not apply to returning cleared athletes unless they are rising Freshman (9th grade) or homeschool or virtual school students.

Due January 31: Teams are required to submit documentation via their google drive folder for all **new members** on their Regatta Central team roster, **all rising Freshman (9th grade), and all homeschool and virtual school students, and all athlete not cleared the previous year.** All submitted file names must be **last name first name order** without any commas or quotes (space, hyphens and periods are ok). This documentation includes the following:

- **Current school year document** showing school attending and class year (9th grade (Freshman), 10th grade (sophomore), etc.). Undated documents are not accepted. No letters or group rosters. **NOTE:** homeschooled students only need to provide current documents showing they are still enrolled in an approved school district program as a full-time student and they will be assigned a grade level based on their date of birth. Florida Virtual school (FLVS) students will be required to show grade level in addition to showing they are a full-time student. **NOTE:** Florida DOE defines full time as students who take a standard public school course load of six courses per semester.
- **Date of Birth Documentation** (examples: school info page, birth certificate, passport, driver's license, etc.). **NOTE:** DOB is not required from returning rising Freshman, returning homeschool and returning virtual students.
- **Overaged Students** athletes who will be 19 in the spring season must provide transcript showing 4 years of continuous full-time enrollment.
- **Florida Residency** only Florida Driver's License or Florida state issued ID card are accepted for those not attending a Florida school and need to show Florida Residency. Do **NOT** wait to the last minute and then be excluded.

Late validation fees: Teams with athletes without confirmed completed validation by March 31st will be assessed \$30 per athlete in addition to any other late fees. Do **NOT** wait to the last minute because we will be busy with regatta prep work and validating late athletes will be last priority regardless of late fee impacts.

Late Released Student Fee: Teams failing to initiate a scholastic release process as specified by FSRA bylaws will be assessed \$200 per athlete in addition to other fees. **Releases are required for all students grades 9 thru 12 who attend a school with its own scholastic team and that student is rowing with another team.** This includes all rising freshmen previously on your team. All process initiation and final resolution documentation should be sent to the FSRA president and FSRA.release@gmail.com to confirm compliance with FSRA rules. Using the FSRA Athlete Release form is required.

Lightweight Protocol: any athlete (rower or coxswain) considering competing in a FSRA lightweight event must complete and submit the FSRA lightweight protocol form **by March 1st**. Completed forms are to be placed in a google drive folder labeled Lightweights. Rowers and coxswains who fail to complete the protocol by the deadline will be excluded from lightweight events. Please note the SRAA lightweight protocol is separate from the FSRA process.

Coach Credential Photos (Required for access into controlled areas):

Similar to athlete photos, a recent digital photo of each coach on staff taken individually against a mono-color background with a clear view of their face. No sunglasses or hats, caps, visors, etc. Preferred file format: jpg; no PDF or word files. No commas or quotation marks in file name. **Deadline is 2 weeks prior to the regatta.**